# PORTFOLIO

## JOM THOMAS

TECH WRITER | UX & UI DESIGNER | ENGINEER | PHOTOGRAPHER

# Table of Contents

- · ABOUT ME
- EDUCATION
- EXPERIENCE
- · WORKS
- · CONTACT

# ABOUT ME



# Well, Hello There!

Hi, I'm Jom Thomas. I specialize in engineering, technical writing, and UX/web design, blending creativity with precision to build seamless digital experiences. Outside of work, I'm passionate about photography and staying active—whether it's on the field or behind the lens, I love capturing life in motion.

## EDUCATION

PG PROJECT MANAGEMENT, SENECA COLLEGE 2024



PG TECHNICAL COMMUNICATION, SENECA COLLEGE 2023



**AUTOMATION SYSTEM ENGINEER, IPCS, 2022** 



BACHELORS, ELECTRONICS AND COMMUNICATION, GEC THRISSUR, INDIA, 2020

# From Engineering to Tech Writing

I started out as an Electronics and Communication Engineer, but my curiosity quickly led me into the world of Automation. That experience opened the door to Technical Writing, where I found the perfect blend of technology and communication. It's been a rewarding path, diving deep into complex systems while sharpening my ability to explain them clearly and effectively.

## EXPERIENCE



# Minutes Solutions Inc.

Freelance Recording Sec. (2024 - Present)



### HopHead Media LLP.

**Business Manager (2021 - 2023)** 



### **IPCS Global**

**Automation Technician (2022)** 

## **Tech Writer UX/UI Designer**

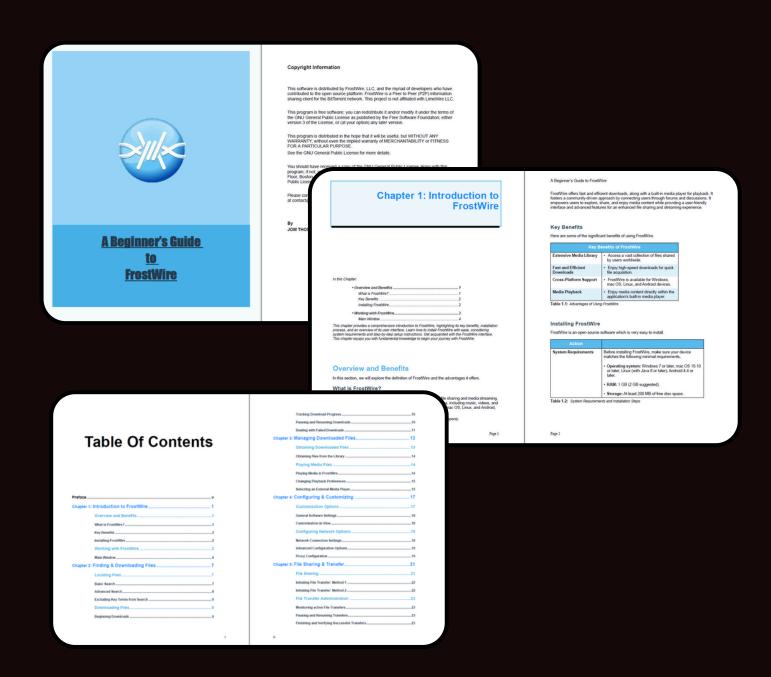
**2019 - Present (6 years)** 

# A Turn of Events

HopHead was a turning point in my career. It's where I truly grasped the power of communication—the key ingredient that keeps businesses running efficiently. I became the bridge between clients and the team, translating ideas into actionable plans and ensuring everyone was aligned. That experience sparked my passion for Technical Communication, and I've been diving deeper into it ever since.

# AFEW OF MY WORKS

## TECH WRITING



This is from a User Guide I created for a software called FrostWire.

Software Used: Adobe FrameMaker

# Docs with a Twist!

Docs are changing with the times, leaving behind their boring, jargon-filled past to embrace a new era of clarity and simplicity. Need a hand? You're in the right place at the right time, and I've got you covered.

### What I can help you with:

- Developing user manuals, technical descriptions, and documentation.
- Simplifying complex Technical concepts to increase comprehension.
- Gathering information from Subject Matter Experts.
- Organizing and Structuring Technical content effectively.
- Ensuring Grammatical Accuracy, Spelling, and Punctuation.

# Trying to Build Your Own Brand?

Confused about how to make your brand stand out? It's all about finding your company's voice and tone and making guidelines for the styles used. I specialize in creating Style Guides, the magic documents that bring your brand to life! Let's craft your brand's personality together!

### **Brand Overview**

Rolex is a renowned Swiss watch manufacturer founded in 1905. With a rich heritage and a legacy of exceptional craftsmanship, Rolex has become synonymous with precision, innovation, and enduring style. Rolex watches are known for their timeless elegance and uncompromising quality, appealing to individuals who value sophistication and reliability

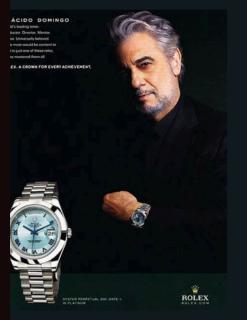




### **Brand Principles**

Rolex is built to last with the governing philosophy being 'Perpetual". This philosophy has been written on all Rolex Oyster watches for almost a century. Rolex's co values are honor, excellence, and prestige. The company's principles encompass each of these values through being perpetual. These main principles are:

- · Perpetual Planet (Environment)
- · Perpetual Knowledge (Science)
- Perpetuating Culture (Arts)



Only mention specific group when referring to spec group or proper noun.

For example: The two series of men's watches and women's watches

Mention about the group using their preferred name

For example: The LGBTQ+ community

Lang

Be specific, accurate and descriptive to avoid confu For example: People with disabilities

Software Used: MS Word, Canva

## TECH DESCRIPTION



- 2. Touch Control Panel: Use this touch panel to set the cooking time, cooking mode and
- 3. Push Button: To open your Oven's glass

Electrical Rating(V,Hz)	120V~60Hz
Power Consumption(Watts)	1350W
Output (Watts)	900W
Operation Frequency (MHz)	2450MHz
Dimensions (l×b×h)(cm)	45.5×31.2×26.2cm
Oven Capacity (cu.ft)	0.8cu.ft.
Net Weight Approx. (lb.)	30lbs.
Material	Steel
Color	Black

- 1. Check for all the accessories in the box.
- 2. Open the microwave's glass door with the push button. (See Fig 1)
- 3. Place the rotating ring inside the microwave
- 4. Put the glass tray on top of the rotating ring. 5. Plug the cord into an electrical socket with the right power rating and grounding.

Your oven is now ready to use

Read all safety instructions, Warnings and Cleaning Instructions before using the product to avoid accidenta injuries or product damage. See User Manual for cooking technique

### **Control Panel**

### OWER TIMER COOK 1 2 3 4 5 6 7 8 9

# Fig 2: Touch Control Panel

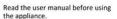
Use the Touch Control Panel on the Microwave to set the Mode, Power level and Time for cooking. (See Fig 2)

## Precautions



- Do not use Aluminum foil: Similar to metal, aluminum foil can cause fires
- or damage the microwave-Use only microwave-safe containers. Use microwave-safe covers to
- prevent food splatter Containers can become very hot Use protection when handling them
- Be cautious when heating liquids explosively when disturbed. Keep the microwave clean
- Regularly clean the interior and exterior of the microwave. Don't immerse the microwave in water: It's an electrical appliance, and water can cause electrical shock.
- Read User Manual and follow

### **Important Safety** Instructions



- Ensure proper grounding Avoid using metal containers or
- Ensure the glass tray and roller rings are in place during operation.

  Do not microwave whole eggs or
- Supervise children when using the
- Prevent fire risk: Don't overcook
- Do not use for storage.
   Do not use for deep-frying. Use potholders as utensils may
- Do not cover or block exhaust openings.

  Do not use if damaged or not
- working properly. Do not operate heating appliances
- Service should be done by qualified personnel at an authorized service facility.

### Operating Modes **Automatic Functions**

- BAKED POTATO, POPCORN, PIZZA, BEVERAGE, FROZEN DINNER, REHEAT: These settings allow you to reheat or cook food automatically without needing to enter the power level or cooking
- time. Just select the food type, and the microwave handles the rest · COOK BY WEIGHT. DEFROST BY WEIGHT: Programmed cooking of defrosting based on the weight of the food
- . SPEED DEFROST: Quick defrost function that rapidly and effectively

- · POWER, TIMER, COOK: Use these to manually input desired Power
- NUMBER PADS (0-9): Use these to manually set the cooking time o
- · RESET: Clears all previous settings.

### Cleaning and Maintenance

- spills with a damp cloth.
  - Clean outside surfaces with a
- ventilation openings.

  Do not wet the control panel; clean it with a soft, damp clot

  - Clean the roller ring and ove loor to reduce noise; use mil-
- detergent. Remove odors by microwavin water with lemon, then wipe
- Consult a dealer to replace the oven light.
- Regularly clean the oven to avoid deterioration and
  - Dispose of the appliance at a

# Show off your tech!

If you've developed an innovative product but need help communicating its value to users, I specialize in translating complex concepts into clear, accessible content that drives understanding and engagement.

### Here's what I'm all about:

- Tech-Savvy: Deep hardware knowledge.
- Clear Communicator: Simplifying the complex.
- Detail-Oriented: Precision in every spec.
- Fact-Focused: Error-free, accurate content.
- Concise: Sharp, efficient messaging.

Return the product if accessories are

missing or damaged.

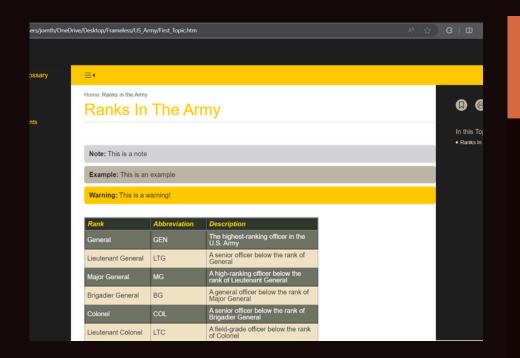
## UX & WEB DESIGN

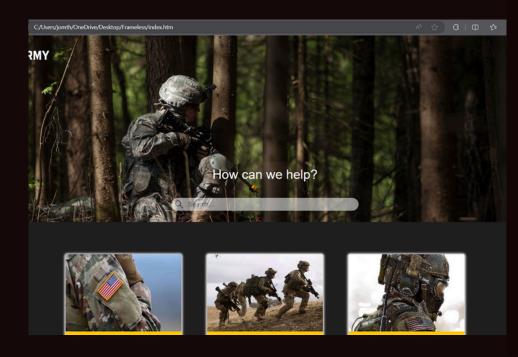
# Ready to launch a website?

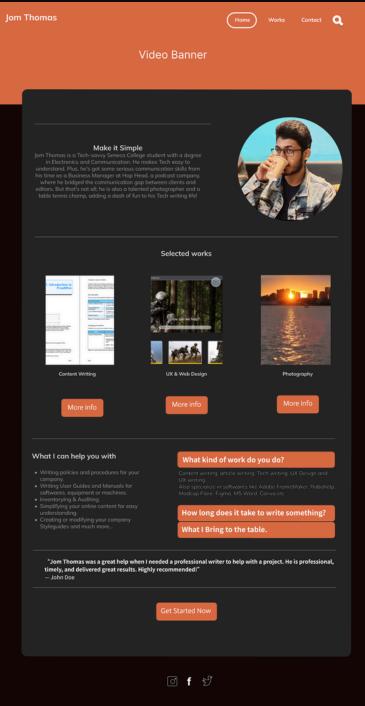
Every website is unique—and that's part of the charm. But without thoughtful design, it can leave users feeling lost. My goal is to make websites intuitive and stylish, so visitors instantly connect with the experience.

How I elevate web experiences,

- Craft intuitive, visually engaging layouts.
- Align design and content with brand identity.
- Write clear, compelling copy.
- Use visuals that support the brand story.
- Streamline navigation for ease of use.
- Ensure consistency across style and tone.







Software Used: RoboHelp, Madcap Flare, Figma.

# PHOTOGRAPHY



# An Endless Passion

Traveling fuels my creativity, and photography is how I bring that journey to life. I'm passionate about capturing the world's beauty through my lens. Each shot is a unique moment, framed to reflect the magic I see and share it in a way that lasts.

See more of my work and give me a follow



@celestial watcher

# LET ME KNOW

Impressed by the portfolio? That's all me.
Let's take it up a notch—throw me your next
challenge and watch what happens.

# Contact

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- jomthomas18898@gmail.com
- <u>@celestial watcher</u>

# THANK YOU

THAT'S MY PORTFOLIO SO FAR.